

All renters must be out of the building by 1:00am

Bethel Historical Society

P.O. Box 1776 Bethel, CT 06801
(203) 794-1050 - Rental Contact: Gil Letellier

Rental agreement for:
THE SECOND MEETING HOUSE
40 MAIN STREET
BETHEL CT 06801

REQUESTED DATE OF RENTAL: _____

HALL PRIVATE PARTIES (four - six hours)	\$250.00
Up to Eight Hours	+\$50.00
SECURITY DEPOSIT REQUIRED (security deposit returned after hall is inspected for cleanup and damage inspection)	\$250.00

TIMES

FROM: _____ TO: _____

TOTAL FOR PARTY WITH EXTRA TIME: \$ _____

I _____ HAVE READ THIS RENTAL CONTRACT AND
AGREE TO ALL ITS TERMS.

Name:
Address:
Phone:
Email:

I HAVE PROVIDED A PHYSICAL COPY OF A "CERTIFICATE OF LIABILITY" INSURANCE THAT
COVERS THE EVENT. (Please check this box - no rental will occur without proof of coverage)

Signature of Renter _____

Signature of BHS Representative _____

*****HALL RENTAL CONTRACT*****

- 1) A MEMBER OF OUR ORGANIZATION WILL OPEN AT THE TIMES SET FORTH. IN THE EVENT YOU MUST CANCEL YOUR RENTAL AGREEMENT, A FIVE (5) DAY NOTICE IS REQUIRED OR DEPOSIT WILL NOT BE REFUNDED.
- 2) IT IS THE RESPONSIBILITY OF THE RENTER TO CLEAN THE HALL INCLUDING KITCHEN AND BATHROOMS **PRIOR TO LEAVING THE HALL**. ALL FLOORS MUST BE MOPPED, ALL WASTE CONTAINERS EMPTIED, AND WASTE BAGGED, KITCHEN COUNTERS AND STOVE CLEANED, CHAIRS STACKED NEATLY ON CARTS, TABLES LEFT STANDING AND MOVED CLOSE TO THE WALLS. **THE RENTER MAY LEAVE ONLY TWO (2) BAGS OF GARBAGE. NO CARTONS OR RECYCLES CAN BE LEFT AT THE HALL.**
- 3) THE PERSON SIGNING THIS CONTRACT BEARS COMPLETE RESPONSIBILITY AND LIABILITY FOR ANY DAMAGED OR STOLEN PROPERTY THAT OCCURS DURING THE RENTAL PERIOD.
- 4) **NO DECORATION OR OTHER ITEMS ARE TO BE TAPED, GLUED, STAPLED, OR PINNED TO WALLS OR CEILINGS.** DECORATIONS MAY BE ATTACHED TO THE PERIMETER WIRES AND CEILING HOOKS THAT ARE PROVIDED. DO NOT REMOVE OR MOVE EXISTING PLAQUES. COMMAND STRIPS PULLED DOWN - COST TO REPLACE WILL COME FROM SECURITY DEPOSIT.
- 5) **FULL RENTAL FEE PLUS \$250.00 SECURITY DEPOSIT IS REQUIRED WITH THIS SIGNED CONTRACT BEFORE RENTAL IS GUARANTEED.** SECURITY DEPOSIT WILL BE RETURNED ONLY AFTER RENTAL DATE AND HALL IS INSPECTED AND PASSED.
- 6) **ANY USAGE OF SMOKE MACHINES OR STICKY STRING, EVIDENCE OF CIGARETTE (AND THE LIKE) SMOKING IN THE HALL WILL LEAD TO FORFEIT OF SECURITY DEPOSIT.**
- 7) CHILDREN'S PARTIES - NO GUM IS ALLOWED IN THE HALL. CHILDREN ARE NOT TO RUN IN THE GARDENS.
- 8) NO TRASH SHOULD BE LEFT ON THE LAWNS OR IN THE GARDENS.
- 9) **ACCESS TO CEMETERY IS STRICTLY FORBIDDEN.** IT IS PRIVATE PROPERTY.
- 10) SMOKING ALLOWED OUTSIDE ONLY AND SMOKING MATERIALS PLACED IN THE APPROPRIATE CONTAINERS PROVIDED. NO CIGARETTES, MATCHES, WRAPPINGS, ETC ON THE LAWN. DO NOT USE THE CIGARETTE CONTAINER AS DOOR STOPS.
- 11) LADIES REST ROOM IS HANDICAP ACCESSIBLE WITH HANDICAP ALARM. ALARM IS CONNECTED TO THE FIRE DEPARTMENT. THE REST OF THE BUILDING HAS AN ALARM AND MOTION SENSORS - ANY UNAUTHORIZED ATTEMPTS AT ACCESS WILL RESULT IN CALLS TO THE SECURITY COMPANY. FALSE ALARMS WILL FORFEIT SECURITY AND RENTER WILL BE CHARGED ANY ADDITIONAL FEES.

SECURITY DEPOSITS WILL BE RETURNED TO THE NAME AND ADDRESS SIGNED ON THIS CONTRACT. NO SECURITY WILL BE REFUNDED IF ANY OF THIS CONTRACT IS NOT ADHERED TO.

PLEASE RETURN ONE (1) COPY OF THIS CONTRACT, SIGNED WITH ALL FEES (rental fee plus deposit) PAYABLE TO:

BETHEL HISTORICAL SOCIETY ATTN: RENTAL 40 MAIN ST BETHEL CT 06801

Second Meeting House

Bethel Historical Society

40 Main Street Bethel CT 06801

RENTER'S PROOF OF LIABILITY INSURANCE

In order to keep rental costs down, all renters must have liability insurance that covers all the participants in the event. Most homeowners, condo, renters insurance policies already have this built-in to the policy. You can request a "Certificate of Liability" that you can furnish to us as proof of insurance.

If your insurance does not cover liability for this event, speak with your insurance agent. Normally, adding this to your policy should add very little cost to your yearly premium.

If you do not have an insurance policy to which liability insurance can be added, you can get one-day event insurance to cover you for your event. If you have any questions about this please don't hesitate to ask us.

I (we), _____,
have furnished documentation (a Certificate of Liability) from my insurance company that shows we are carrying no less than \$500,000 coverage for the duration of the event.

By: _____
Signature of Renter(s)

Date: _____

Witness: _____

One potential insurer is The Insurance Center, Bethel CT, www.theinsurancecenter.com
(203) 730-0634.

Second Meeting House

Bethel Historical Society

40 Main Street Bethel CT 06801

HOLD HARMLESS AGREEMENT

I (we), _____,
have read the Bethel Historical Society's "General Rules and Fees for Use" and understand them fully. I
(we) further hereby waive and release the Bethel Historical Society, and its representatives from any and
all claims, costs, liabilities, expenses, or judgements, including attorney's fees and court costs, arising out of
or from any accident or other occurrence on or about the premises of the Second Meeting House, Bethel CT,
causing injury to any person or damage to any property whosoever and whatsoever. I (we) hereby further agree
to indemnify and hold harmless the Bethel Historical Society from and against any and all such claims
arising out of our use of the aforesaid premises.

By: _____
Signature of Renter(s)

Date: _____

Witness: _____